Dear Leader:

Welcome to the 2021-2022 program year. Your Council Key Three thank you for your dedicated service to youth. Your continued commitment to Scouting ensures that the best programs are possible for our youth. Thank you for being a volunteer and a positive role model.

We have designed this program booklet to give you more resources and a council/district calendar. Please be mindful that these dates may change due to unforeseen circumstances. Check the council calendar on the LPC website on a regular basis for locations, times, and any possible date changes. Please plan to attend your district’s Roundtable meeting in May, where the 2021-2022 program preview will happen.

If you have any questions, please do not hesitate to contact your district leadership. They are ready to assist you. Also, be sure to avail yourself to the various online trainings now on our website www.longspeakbsa.org.

We look forward to a great Scouting year ahead. Thanks for all you do!

Steve Olsen
Council President

Ed Gosnell
Council Commissioner

John L. Coleman, Jr.
Scout Executive/CEO

Greater Wyoming - Longs Peak Council, Boy Scouts of America

Farr Service Center - Greeley
2215 23rd Avenue - Greeley, CO 80634 - (970) 330-6305 - Fax (970) 330-7961

Reichenberg Family Service Center - Louisville
1075 South Boulder Road, Suite 100, Louisville, CO 80027 - (303) 447-8511 - Fax (303) 447-0293

Lockwood Service Center - Scottsbluff
10 South Beltline Highway W - Scottsbluff, NE 69361 - (308) 632-4179 - Fax (308) 632-4170

Doc Robertson Memorial Service Center—Casper
3939 Casper Mountain Road - Casper, WY 82601 - (307) 234-7329 - Fax (307) 237-5006

www.longspeakbsa.org  AND   www.wyoscouts.org
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Quick Start User Guide

1. Plan What To Do

Determine what you would like to do during the year. Select activities that will help you accomplish your goals and help your youth complete advancement requirements and have FUN. In short, what would your ideal year of Scouting include?

Suggested resources:
- Include your key personnel for your unit, committee members & unit leaders, commissioner, Chartered Organization Rep. For Scouts BSA and Crews include youth.
- Other adults (get all the parents together to brainstorm ideas)
- Den and Pack Meeting Resource Guide or Program Features
- Personal calendar
- Your chartered organization’s calendar
- Council Calendar (provides details for youth and adult programs, as well as training opportunities)
- Your Journey To Excellence form
- Ideas from the youth (Cubs may have interests, Scouts, BSA may have things they plan on doing, Venturers may do much of the planning themselves)
- Guide to Safe Scouting (it does more than tell you what you can’t do, it lists a lot of age appropriate possibilities)
- Check with your District Executive and the Longs Peak Council website as meeting dates and times are subject to change
- Key school and community event dates

2. Afford Your Program

There are two basic steps to this process. Figure out how much it will cost. Determine how to pay for it. It is important that this step not be skipped. Remember, a Scout is thrifty- he/she pays their own way. By not taking this step, a Scout is not given enough time to prepare for an expense and may have trouble living up to the Scout Law because an adult made it more difficult.

- Determine all of the expenses throughout the year (registration fees, Scout Life subscriptions, annual charter fee, unit equipment purchases, summer/day camp, Camporee, pinewood derby, monthly activities, etc.)
- Identify sources of revenue to pay for the expenses (Council popcorn campaign, camp cards or other fundraiser, activity participation fees, monthly dues, etc.).
- Visit https://longspeakbsa.org/volunteers/product-sales/popcorn-sales/ and take advantage of the Planning the Ideal Year worksheets.

3. Make It Happen

Several key elements of this process include:
- Be sure enough adults in your unit have the right training in advance of the activity you would like to do
- Identify who has what responsibility
- Put it in writing and share it with everyone in the unit
- Put it in your personal calendar
- Bring out your unit calendar and share it with everyone in the unit
- Evaluate monthly so all of your families receive the maximum benefit from Scouting
- Plan on participating in the Council product sales to fund your program and support the Council at the same time.
BSA Mission Statement
The mission of the Boy Scouts of America is to prepare young people to make ethical choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Vision Statement
It is the vision of the Greater Wyoming - Longs Peak Council to Prepare today’s youth for future success.

Mission Statement
To develop character, integrity and leadership in youth through quality programs, outdoor experiences, and service to community.

Scout Oath
On my honor I will do my best
To do my duty to God and my country,
And to obey the Scout Law;
To help other people at all times;
To keep myself physically strong,
Mentally awake, and morally straight.

Scout Law
A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent.
Investment in Character and Leadership (ICL)

ICL/FOS is being updated for 2021-2022; information will be announced once the final program is approved.
Contributing to Scouting

Why Write a Will or Living Trust?
Whether you are married, single, widowed or divorced, you need a will. In many cases, it has nothing to do with how large or small your estate may be. Without a will, your estate will not be distributed to those family members and organizations that you care about. The State will decide who gets your assets, and probably keep a sizable chunk of it for itself. Without a will, the state can also decide who takes care of your young children.
Without a will, your family and friends will suffer, but so will your church, your schools, and Scouting. Your bequest gift can make a real difference in the financial future of the Council and the other organizations that are important to you and your family.

Gifts or Securities
Giving appreciated stocks or bonds to the Greater Wyoming - Longs Peak Council is a cost effective way to carry out your charitable gift plans. Tax savings from highly appreciated stocks can be extremely beneficial to the donor.

Gifts in Trust
A Trust Under Will provides a gift that does not take effect until death, minimizing the impact of Federal Estate Tax. Through a Unitrust and Annuity Trust, you can give a designated amount, obtain a charitable deduction during your lifetime, and retain income for your personal use now and/or beneficiaries later. The Great Wyoming - Longs Peak Council receives your gift at a future time and you qualify for a tax deduction.

Have You Considered a Donation of Stocks/Securities to the Great Wyoming - Longs Peak Council?
- You will receive a tax deduction for current market value of your stock.
- Your investment in your securities is probably less than the market value, therefore you save money over a cash donation!
- Make a larger gift to Scouting at a lower cost to you.

Register your Loyalty Rewards Card today.

For King Soopers Stores - go to http://www.kingsoopers.com
For City Market Stores - go to http://www.citymarket.com
Once logged into your King Soopers or City Market account search for Longs Peak Council, Boy Scouts of America either by name or LS069 and then click Enroll. New users will need to create an account which requires some basic information, a valid email address and a rewards card.

James E. West Fellowship
A gift to a local council, designated to their endowment fund. Donors may make cumulative gifts to reach Silver, Gold, and Diamond levels. (Recognition Knot, Certificate & Pin)
- $1,000+    Bronze Member Level
- $5,000+    Silver member Level
- $10,000+   Gold Member Level
- $15,000+   Diamond Member Level

Second Century Society
An outright gift paid or payable over a five-year period, or a deferred gift of $100,000 or more, to the Longs Peak Council, for operating, capital, or endowment.
- $25,000+      Member Level
- $100,000+     Member Level
- $500,000+     Member Level
- $1,000,000+  Member Level
Donors at the $100,000 or above level making outright gifts or five year pledges are designated as “Members with Distinction”, while donors at the $500,000 or above level making deferred gifts are designated as “Legacy Members”.

If you shop Amazon, shop Amazon smiles.
1. Go to smile. Amazon.com
2. Sign in using your normal Amazon.com login
3. Search for the Boy Scouts of America,
4. Search for the Longs Peak Council
5. Check the top-left corner and start shopping!

www.longspeakbsa.org AND www.wyoscouts.org
Is Your Unit Powered By Popcorn?

A number of units in our council pay for their entire year of Scouting with a single fundraiser - Popcorn. Wouldn’t you like to do the same?

There are several great reasons to make the Council Popcorn sale part of your units plan. Some include:

- On average, 2/3 of the sale price goes back to local Scouting - 1/3 to your unit.
- No out-of-pocket expense. Product is received on consignment.
- Easy to use online system for placing product orders and prize orders for Scouts as well as customer online orders at www.trails-end.com.
- Online sales are credited to your unit easier than ever before.
- Marketing materials are provided to you.
- Support structure works to ensure your unit succeeds through training, communication, and motivation for youth and adults.

“So what do I do to succeed?” Follow the Unit Action Plan:

1. Download the Trails End app at trails-end.com
2. Commit to sell popcorn by the July Council Kickoff with correct unit kernel information.
3. Commit to conducting a unit popcorn kickoff. Set a kickoff date and provide the date to your district representative.
4. Conduct a fun popcorn kickoff.
5. Communicate and motivate your families throughout the popcorn sale.
6. Place all popcorn and prize orders on time.
7. Pay on time - Make the deadline.

Setting a Unit Goal: Key Steps in the Goal Setting process include:

- An Annual Plan - developed from the Scouts and Parents perspective with input from the Leaders. Each Den should develop their annual plan in addition to the unit, District, and Greater Wyoming - Longs Peak Council activities.
- A Program Budget - all inclusive with costs established for all planned activities, Summer Camp, Registration, Insurance, Uniform, Advancements, Scout Life, etc. The Budget should be set to have no out-of-pocket expenses for parents and no general line items that cannot be broken down on a per-Scout basis.
- A Per Scout Sales Goal - based on the established annual plan and budget that a Scout Family must reach to have their entire Program paid for with no out-of-pocket expenses.
- A Comprehensive Communication Plan for the Parents and Scouts - outlines the entire program year in a menu format that highlights the activities the parents and Scouts have planned for their year. This plan will also lay out the clear expectations of parental involvement in the various aspects of the program which will include the need for Leaders, Committee Members, and activity help.
- Raising the Money Needed to Fund and Execute your Program - Funding their entire Program Year through the sale of popcorn in the beginning of their Program Year (August/September time frame). The 2021 Popcorn sale:
- FREE online shipping
- FREE credit card fees
- Trails End Rewards - e-Amazon gift cards
The popcorn sale occurs over a 6 week period. You can begin selling on the 2nd weekend of September. Plan your time and fit the sale into your program.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>July 24th</td>
<td>Council Popcorn Kickoff</td>
<td>July 23rd</td>
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<tr>
<td>August 1st</td>
<td>Scouts may begin take orders; early pre-order are due</td>
<td>August 1st</td>
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<tr>
<td>August 23rd</td>
<td>2nd opp for Popcorn Orders for pickup due on <a href="http://www.trails-end.com">www.trails-end.com</a></td>
<td>August 22nd</td>
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<tr>
<td>September 11th</td>
<td>Popcorn orders are picked up at your district distribution site</td>
<td>September 10th</td>
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<tr>
<td>September 11th</td>
<td>Popcorn Sale Begins with booth sales and show n sell</td>
<td>September 10th</td>
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<tr>
<td>September</td>
<td>Schedule to pick up popcorn as needed from warehouse</td>
<td>September</td>
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<tr>
<td>October 16th</td>
<td>Sale Ends</td>
<td>October 15th</td>
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<td>October 23rd</td>
<td>Last day to return unsold popcorn (full cases only—IF ALLOWED)</td>
<td>October 22nd</td>
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<tr>
<td>October 26th</td>
<td>Last day to place unit Take Order popcorn &amp; Unit Prize orders on <a href="http://www.trails-end.com">www.trails-end.com</a>, all orders due to Council</td>
<td>October 25th</td>
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<tr>
<td>November 13th</td>
<td>Units pick up popcorn and begin distribution to customers</td>
<td>November 12th</td>
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<tr>
<td>December 7th</td>
<td>Popcorn money due to Council Service Center by 5pm (includes payment for Show and Sell and Take Order, can be a unit check, less</td>
<td>December 5th</td>
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2021 Popcorn sale: Trail’s End Popcorn Community
Over 4,000 Popcorn Kernels sharing their ideas!
Get Free Square Readers & Scouting Banners

- Register to sell: [www.trails-end.com/unit-registration](http://www.trails-end.com/unit-registration)
- Join us on Facebook: [facebook.com/groups/TEPopcornCommunity](https://www.facebook.com/groups/TEPopcornCommunity)

- Sold $5,000+ - Get 1 free Square reader
- Sold $7,500+ - Get 1 free Square reader & get 1 free banner

Sold $10,000+ - Get 5 free Square readers & 2 free banners
Sell the CAMP CARD and/or NUTS and fund your summer camp. Scouts will get $2.50 for every card sold and 40% for any NUTS sold.

➢ Spring fundraiser for any Scout units – Packs, Troops, Crews & Posts
➢ Sale period runs from March into May (10 weeks of selling)
➢ Cards are sold for a $5.00 donation. The unit keeps $2.50 and returns $2.50 per card to the Council. The Council will pay for the cost of the cards and all related expenses.
➢ Nuts sell from $10 - $24, the unit will keep 40%
➢ Get cards from the Council on consignment – cards will be distributed on a first come, first served basis. Additional cards will be issued if available.
➢ Nuts will be available for show and sells, details at the kickoff in February.
➢ Attend the Council Kickoff for this spring fundraiser in February.
➢ Help us add your business as a vendor for the card. Being a vendor does not cost anything we just ask that the vendor honor the card discount from March 1 to the end of February of the next year. Great publicity as we will initially order 50,000 cards! Vendors for the next year cards must be approved by August of the previous year.
### 2021-2022 Unit Program Planner

**ONLY ENTER DATA IN HIGHLIGHTED SPACES**

1. Enter all your activities and costs per Scout under each month.
2. Enter your number of Scouts and unit commission %.
3. Fill in the five shaded fields at the bottom of the sheet.

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<thead>
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<th>October</th>
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<th>Unit Total Activity Cost &amp; Expenses</th>
<th>Scout Total Activity Cost &amp; Expenses</th>
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<th>Unit Commission</th>
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This form can be found on longspeakbsa.org in the popcorn area.
Unit Budget Plan

**Scouts, Basics & Budgets**

If your job is the management of money for a Cub Scout Pack, Scouts BSA Troop, Venture Crew, or Explorer Post, the basics come first and they are the same whether the unit is in Hawaii or Maine. They should be planned and budgeted first. Once you develop a sound budgeting plan for basics, you can add other things such as your individual programming or equipment needs. The end result is a well-managed, well-financed unit. Recognizing this, the Boy Scouts of America recommends a basic unit budget plan, including 10 parts divided into three categories: basic expenses, other expenses, and sources of income.

**Basic Expenses**

1. **Unit Charter Fee.** Units are required to pay an annual Unit Liability Insurance fee of $75. This fee shall be submitted with the unit’s charter application and will help defray the expenses for the general liability insurance program. They are subject to change. Here are the recommended basic expense items per youth member:

   - **Registration** $66.00
   - **Scout Life** $12.00
   - **Program Fee** $60.00
   - **Other Expenses** $15.00
   - **TOTAL** $153.00

   **If a Scout is new to the program, there is an additional $25 fee to national BSA; fee and is subject to change by National BSA.**

2. **Registration.** When a youth joins, normally the unit asks them to pay the full $66 registration fee regardless of the number of months remaining in the unit’s charter year. The unit sends to the council the pro rata amount for those remaining months. Note: the balance of the youth’s fee is kept in the unit treasury to supplement dues in paying the next year’s full fee. This procedure ensures prompt registration at charter renewal time.

3. **Scout Life.** *Scout Life* magazine, the official publication of the Boy Scouts of America, is available to all members at $12.00 (half the regular rate). Every youth should subscribe to *Scout Life* because of the quality reading and the articles related to your unit’s monthly program. It is part of a youth’s growth in Scouting, and research proves Scouts will stay in longer and advance further if they read *Scout Life.*

4. **Unit Accident Insurance.** Each unit is covered with unit accident insurance to help meet the costs of medical care if accidents occur during a Scouting activity. The unit accident insurance fees are paid by the council as a service to our units.

5. **Investment in Character and Leadership (ICL).** The ICL fund is a means of supporting the Greater Wyoming - Longs Peak Council for services such as local stores to purchase awards, uniforms, etc., Council service centers, professional support, camp properties, and other program support Members can write a check each year for a tax deductible donation to the Greater Wyoming - Longs Peak Council, or the Scout can “earn” the $200 through participation in the Council Popcorn Sale ($650 or more in sales) or the Spring Into Camp fundraiser in the Spring ($500 in camp card sales or $650 in nut sales) or a combination of sales and donations.

6. **Other Basic Expenses.** These basic expenses include insignia of membership and rank for each youth to ensure prompt recognition and literature required by unit adult and boy leaders. This fund may also include Unit dues, these are based on each units needs. Because service to others is fundamental in Scouting, the budget should include a goodwill project, Good Turn, or a gift to the World Friendship Fund.

**Other Expenses**

7. **Program Materials.** Each unit needs to provide a certain amount of program materials. For example, it should have United States flags, unit flags, and equipment and supplies for its regular program.

8. **Activities.** The size of the budget amount for activities depends on the unit program. Usually, activities such as Cub Scout pinewood derbies, Scout hikes, camping, or high-adventure trips are financed by the Scout and his family over and above the dues program. As a special note, refreshments at parties and meetings can be homemade or met by a cover charge or “kitty” at the event. Unit funds should not be used.
Sources of Income

9. Dues. Most people agree that the habit of regularly meeting financial obligations is desirable. The finance plan of any unit should include participation by a youth in a regular dues plan. An annual unit fee, too often completely contributed by parents, does little to teach a youth responsibility. However, if a Scout has to set aside a little each week for a desired item such as dues, they learn how to budget their own income. Paying dues regularly is not easy, but it does help develop character in an individual. It teaches responsibility and a wholesome attitude toward earning their own way. The weekly or monthly dues envelopes for Cub Scout dens and Scout patrols provide a handy means of recording dues for youth who pay on a regular basis, catch up on back dues, or pay in advance. If a Scout is behind in dues, adult leaders should find out why. Adult leaders may also help provide a solution through individual work projects or asking the Council for support. In some units, Scouts earn their dues by participating in unit money-earning projects. It is important that such work be credited to the youth individually, rather than to the unit as a whole, so they will develop a sense of personal responsibility and participation.

Regardless of your dues collection plan, or how many months or weeks they are collected, individual dues should cover the basic expenses as shown in the recommended budget. You may also want dues to cover a part of the program and activity budget.

10. Money-Earning Projects. A well-rounded unit program requires supplemental income. It might come from the sale of a product or a project involving the talents, participation, or efforts of the unit members or families. Policies and procedures are in the financial record books for packs, troops, teams and crews. Most projects require the submission of the Unit Money-Earning Application, No. 34427A, to the local council service center. To ensure conformity with all Scouting standards on money earning, leaders should be familiar with the eight guides listed on the back of the application and in the financial record books.

Other Helps

Additional information concerning unit budget plans, the treasurer’s job, camp savings, forms and records is in Troop/Team Record Book, No. 34508; Cub Scout Leader Book, No. 33221; and Venturing Leader Manual, No. 34655.

Budget Worksheet

To develop your unit budget, follow the outline below, and then have it adopted by the unit committee. In the case of Scout Troops, the patrol leader’s council reviews the budget and puts it in final form prior to study and adoption by the troop committee. Be sure to keep parents informed.

<table>
<thead>
<tr>
<th>Expected Income For Year</th>
<th>Budgeted Expenses for Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of meetings</td>
<td>Registration (2) (could be $72) $66.00</td>
</tr>
<tr>
<td>Amount of dues each meeting $_____</td>
<td>Scout Life $12.00</td>
</tr>
<tr>
<td>Annual dues per member</td>
<td>Program fee $60 $60.00</td>
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<tr>
<td>(dues x number of meetings) $_____</td>
<td>Other basic expenses (6) $15.00</td>
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<tr>
<td>Average membership in a year</td>
<td>a. Total per youth $153.00</td>
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<tr>
<td>Total dues per year (9)</td>
<td>b. Average yearly membership $______</td>
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<tr>
<td>(annual dues x average membership) $_____</td>
<td>Total basic expenses (item a x b) $______</td>
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<tr>
<td>Popcorn &amp; Other income (10)</td>
<td>Recharter Fee (1) $75.00</td>
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<tr>
<td>Total other income $_____</td>
<td>Program Materials (7) $______</td>
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<tr>
<td>Total Budgeted Income (total dues + total other income) $_____</td>
<td>Activities (8) $______</td>
</tr>
<tr>
<td></td>
<td>Total Budgeted Expenses (total basic expenses + unit charter fee + program materials + activities) $______</td>
</tr>
</tbody>
</table>
Fiscal Policies and Procedures for BSA Units
Frequently Asked Questions

Should our unit have a checking or savings account?
Yes - unit funds should be deposited into a checking or savings account that requires two signatures on every check or withdrawal. The unit leader could be one of the signatures but it is recommended it be a committee person. It could be that the unit leaders have a petty cash fund (the limit set by the committee) which is accounted for with receipts each month.

Does a pack or troop need its own tax identification number? If so, where do we get it?
All units need a tax ID number (also referred to as an “EIN” - Employer Identification Number). Units should NOT use the Social Security Number of an adult leader. If they do, the IRS will attribute all banking transactions, unit purchases, etc. to that leader as an individual. Units may use the tax ID number of their chartering organization, if given permission. This may be especially useful for the unit if that chartered organization is tax-exempt. Most units obtain their own tax ID number by completing IRS form SS-4. There is no cost involved. The current form and instructions are available on the IRS website - www.irs.gov. Also, the IRS now allows you to provide the information over the phone and immediately receive a unit EIN. The IRS “tax ID hotline” is (800) 829-4933. Or, check with your charter partner to work with them in partnering with their tax ID.

Who is responsible for the finances of the unit?
The unit committee is responsible for the unit’s finances. A treasurer is assigned and the committee chairperson should receive the bank statement to reconcile monthly. All unit funds should pass through the bank account; this includes but is not limited to dues, money from unit fundraisers, product sales and gifts. An exception might be registration fees which are collected as part of an organized School Night program. In this case, fees are collected by district/council representatives and are transmitted to the Scout Service center.

Should our unit consider insuring our unit equipment?
Yes - it is suggested that your unit insure its equipment. Remember, the chartered organization owns the unit, and all funds used by the unit remain the responsibility of the chartered organization as long as the charter issued by the BSA remains in place. It is recommended that annually an inventory be given to the chartered partner of the unit’s equipment.

Can our unit deposit funds with the local council?
Yes - most councils allow units to deposit funds to their credit in the council service center, thus making it convenient for units to make purchases without sending cash. A “unit account” is established for each unit that deposits funds with the council. At a minimum, at least annually, the council should provide a detailed statement of activities of your unit account for your unit to review.

What happens to the unit funds and equipment should the unit dissolve?
In the event of the dissolution of a unit or the revocation or lapse of its charter, the unit committee shall apply unit funds and property to the payment of unit obligations and shall turn over the surplus, if any, to the local council. In the case of a chartered organization, any funds or equipment which may have secured as property of the unit shall be held in trust by the chartering organization or the council, as may be agreed upon, pending the reorganization of the unit or for the promotion of the program of the Boy Scouts of America.

When should our unit submit a BSA Unit Money-Earning Application?
For all unit fundraising—all unit money-earning projects must be approved in advance by using BSA’s Unit Money-Earning Application. Approval must be made by the chartered organization and the local council.

Is our pack or troop considered tax-exempt by the IRS?
That depends on who charters your pack, troop, or unit. The only time a unit can be considered “tax-exempt” is if its chartering organization is also tax-exempt. The BSA National Council grants a charter to religious organizations, service clubs, businesses, and others who want to charter a Scout unit. A unit is actually owned by its chartering organization. Chartered organizations vary widely in tax status, but the tax status of your unit is the same as that of your chartering organization.
Fiscal Policies and Procedures for BSA Units (cont.)

What is the IRS Form 990-N and does our unit need to file annually with the IRS an electronic postcard 990-N?
In 2008, the IRS introduced a new, abbreviated filing for small tax-exempt organizations with annual gross receipts of less than $25,000: Form 990-N. The BSA national office consulted with the IRS and outside council about if this new filing requirement applies to Cub Scout packs, Scout troops, Venturing crews, and other units. In their opinion, most Scout units do not have to file the new Form 990-N. For most units, no filing is required.

The only exception is for the very small number of units that have filed for separate, federal tax-exempt status under section 501(c)(3) of the Internal Revenue Code. Those units must file either Form 990-N (if their annual gross receipts were less than $25,000) or the more detailed Form 990 or 990EZ (if annual gross receipts were $25,000 or more).

Can our pack or troop be covered under the BSA’s group exemption?
No-the IRS only allows local councils (and council trust funds) to be included under the BSA group exemption. Packs, troops, and other Scout units cannot be included under the BSA group exemption because they “belong” to their chartering organization. (Note: tax issues for Girl Scout troops are handled differently by the IRS because of how their cookie sales are structured).

IRS Form SS-4 asks us for a “GEN.” What is that and do we have one?
The “GEN” is the Group Exemption Number for the BSA. As discussed, only councils are covered under the BSA group exemption. Units cannot use this number. However, once your unit receives a EIN, the unit may still qualify for a number of state and sales tax exemptions as a non-profit organization under your state laws. Check with your own state-this varies widely across the country.

A volunteer suggested that our unit apply for its own tax-exempt status. Can We?
Units should not incorporate or apply for their own tax-exempt status. For one thing, units are not legal entities. Even if they were, this is an expensive and time consuming process. Units are only permitted to raise funds through approved unit money-earning projects. Units could lose their charter if they tried to get their own tax-exempt status and solicit tax-deductable gifts.

We can’t solicit gifts for our unit?
No, simply put, units are not permitted to solicit any gifts. Both the Charter and Bylaws and the Rules and Regulations of the BSA make this very clear-only local councils may solicit individuals, corporations, United Ways, or foundation for gifts in support of Scouting. Units, unit leaders, and youth members may not solicit gifts in the name of Scouting or in support of unit needs and activities (except in unusual circumstances where the unit has received permission to do so from the local council). Units are also prohibited from soliciting gifts on their websites.

Does that mean people can’t make gifts to our troop?
Units may not solicit gifts, but they can receive gifts. Anyone can contribute to a Scout pack, troop, or unit-and many donors don’t need or care about charitable deductions. Obviously, defining a “solicited gift” is not always easy. But we rely on our unit leaders to set good examples and honor the intent and spirit of these important guidelines. We know it’s hard to stop people from being generous, especially towards Scouting. The Scout Law “Thrifty” further explains this concept.

Can gifts go to the local council to benefit our unit, then “pass through” the council to us?
No, your unit belongs to your chartering organization, not to your local council. IRS guidelines prohibit and charity from accepting gifts that are “passed through” to a person or unrelated entity. A council could accept a gift in the name of your unit and hold it in a unit account. The unit could then “draw down” on the account for camp fees, uniform and supply needs, etc. (this is how colleges handle student scholarships). Be sure to first ask your local council if they have the staff and time to do this. This is entirely their decision.

My local company has employee volunteerism grants and they will contribute to charities where I volunteer my time. Can these gifts go to our unit?
Employee incentive awards and volunteerism grants usually can NOT go to a pack, troop, or unit, due to the company’s giving restrictions. Corporate donations often can only go to charities that are “501(c)(3) charities,” and many units are not chartered by tax exempt charities. Also, many companies won’t make gifts to religious organizations. If a unit is “tax-exempt,” it is often because it’s chartered to a church, synagogue, etc.-so they could not receive corporate funds either. Of course, corporate awards and grants may go to any local council and be credited to the unit ICL/FOS. Please check with your district professional prior to securing these types of gifts.
Insurance Information for BSA Volunteers

Comprehensive General Liability Insurance
This coverage provides primary general liability coverage for registered volunteer Scouters with respect to claims arising out of an official Scouting activity with the exception that the coverage is excess over any insurance which may be available to the volunteer for loss arising from the ownership, maintenance, or use of a motor vehicle or water craft. This insurance is only available while the vehicle or water craft is in the actual use of a Scouting unit and being used for a Scouting purpose. Coverage is more than 15 million for bodily injury and property damage. Because of the high limits, volunteers should NOT be placed in a position where their assets are jeopardized because of a negligence liability claim or lawsuit.

Automobile Liability Insurance
All vehicles MUST be covered by a liability insurance policy. The amount of this coverage must meet or exceed the insurance requirement in the state in which the vehicle is licensed. It is recommended, however, that coverage limits are at least $50,000/$100,000/$50,000. Any vehicle carrying 10 or more passengers is required to have limits of $100,000/$500,000/$100,000 or $500,000 single limit. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle. All vehicles used in travel outside the United States must carry a liability insurance policy that complies with or exceeds the requirements of that country.

Council Accident and Sickness Insurance Plan (HSR)
This accident and sickness insurance is provided for Cub Scouts, Scouts, Ventures, and Exploring participants, and adult volunteer leaders registered in the Council, and covers them for accidents and sickness (as well as accidental death and dismemberment) while participating in any official Scouting activity. This coverage is applied for by the Council and is in effect on an annual basis. Additional information on coverage, limits, etc. may be obtained by contacting the Greater Wyoming - Longs Peak Council.

Please report all serious incidents, accidents, injuries and/or sickness, or if a summons is served on a volunteer, to a Council Service Center immediately.

All forms related to Insurance and other pertinent information can be found on the Longs Peak Council website, at http://www.longspeakbsa.org/health/
Or go to www.longspeakbsa.org, click on Resources and then Health and Safety.
Youth Protection

BSA Policy is:

**Youth Protection training is required for all BSA registered volunteers.**
**Youth Protection training must be taken every 2 years. If a volunteer does not meet the BSA’s Youth Protection training requirement at the time of recharter, the volunteer will not be reregistered.**

To find out more about the Youth Protection policies of the Boy Scouts of America and how to help Scouting keep your family safe, see the *Parent’s Guide* in any of the Cub Scouting or Boy Scouting handbooks, or go to [http://www.scouting.org/Training/YouthProtection.aspx](http://www.scouting.org/Training/YouthProtection.aspx).

**Mandatory Report of Child Abuse**

All persons involved in Scouting shall report to local authorities any good-faith suspicion or belief that any child is or has been physically or sexually abused, physically or emotionally neglected, exposed to any form of violence or threat, exposed to any form of sexual exploitation including the possession, manufacture, or distribution of child pornography; online solicitation; enticement; or showing of obscene material. No person may abdicate this reporting responsibility to any other person.

**Child Abuse Reporting Requirements**

- Ensure the child is in a safe environment
- The Boy Scouts requires that you contact your local authorities regarding to report suspected child abuse. See below on how to report. In cases of child abuse or medical emergencies, call 911 immediately, if the suspected abuse in the Scout’s home or family, you are required to contact the local child abuse hotline in your area.
- Then notify the Scout Executive whenever information about possible child abuse in the Boy Scout program is uncovered. The Scout Executive, John Coleman Jr., can be reached at the Farr Service Center, 2215 23rd Avenue, Greeley, CO and at (970)584-2222.
- **NEW ScoutsFirst Helpline:** 1-844-726-8871 (Scout1)
- An incident reporting form can be found at [https://filestore.scouting.org/filestore/pdf/680-676_WEB.pdf](https://filestore.scouting.org/filestore/pdf/680-676_WEB.pdf)
  use this form to report incidents of suspected abuse.

**Reporting Child Abuse to Authorities**

The law states that any person having reasonable cause to believe that a child has been subjected to child abuse or acts of child abuse shall report this information immediately to the local youth protection agencies or local law enforcement agency.

In most states, abuse or neglect must be reported to the county in which is taking place.
- A comprehensive list of reporting agencies for the state of Colorado can be found at [http://www.colorado.gov/cs/Satellite/CDHS-ChildYouthFam/CBON/1251579373548](http://www.colorado.gov/cs/Satellite/CDHS-ChildYouthFam/CBON/1251579373548) or call (720) 944-3000.
- In Wyoming, please call the Department of Victim Services at (307) 777-7200 or visit their website [www.victimservices.wyoming.gov](http://www.victimservices.wyoming.gov) for more information.
- In Nebraska, please call the abuse reporting hotline at (800) 652-1999 or visit [www.hhs.state.ne.us/cha/chaindex.htm](http://www.hhs.state.ne.us/cha/chaindex.htm) for more information.

**Immunity from Civil or Criminal Liability**

Any person who, pursuant to the law, reports abuse and neglect or testifies in a child abuse hearing resulting from such a report is immune to any criminal or civil liability as a result of such action.

**Penalty for Failure to Report**

Any person who knowingly fails to report suspected abuse or neglect pursuant to the law or to comply with the provisions of the law in the States of Colorado, Wyoming and Nebraska is committing a Class 3 misdemeanor, the penalties for which include a fine of up to $5,000 and a maximum of 5 years imprisonment.
Bookmark www.longspeakbsa.org and wyoscouts.org now on your computer. These websites will merge later in the fall of 2021 when the new Council name is decided.

You will find valuable information on this page. As an example if you go to the Resources tab and then click on Health & Safety Tab you will find information on Incident Report Forms, Cyber Bullying, Guide to Safe Scouting, etc.

Please familiarize yourself with the important information on these pages.

**Sign up to receive the Council e-newsletter on this site.**

www.My.Scouting.org is the site that provides a variety of materials, from quick references to complete training courses, all designed to help members improve leadership skills and deliver a quality unit program. This site provides an opportunity for members to coordinate their training records, registration of National BSA events and to join a growing community of Scouting.

The steps in setting up your personal profile are as follows:

1. You must have an email account
2. Members must have a membership ID number which is listed on your membership card or contact a Council Service Center
   - You can take training courses without your membership ID number, but your completion of them will not be reflected in our records until your membership ID number has been added to your profile. Additionally, some features of MyScouting.org will not be fully functional until this step is complete.
4. On the main page go to create an account
5. Follow the online directions for creating an account
6. With this account you can do the following:
   - Take Youth Protection and other training
   - Access unit, district, and council tools
   - Register for events
   - Keep in touch with members and alumni
   - Update unit meeting time, location, phone number in BeAScout.org
The BSA has put Scouting on the map!

That’s right! The BSA has put Scouting on the map all across the nation! The Boy Scouts of America has its own joining web page with information on Scouting, plus an actual Google map application that helps potential Scouts and their parents find packs, troops, and crews in their communities.

How does it work?
In a nutshell, unit leaders are able to update their unit’s Google “pin” - the bubble you see on Google maps - through MyScouting.org. They can add their unit meeting time, location, phone number, unit website address if they have one, as well as a contact name for the unit. It’s easy!

Why is this important for the BSA?
1. Consistent marketing. One national website (not 300) we can use in marketing materials, PSAs, etc., that directs potential Scouts to local units.
2. Find Scouting Near You! It’s a great way to find Scouting in your community.
3. “Join Now!” An easier way to invite families to join.

The Google pin.
The information in the “pins will be tied to unit records in the BSA’s database. Unit leaders will have the ability to update this information to keep it accurate and up to date. They will be able to edit it as often as they like.

“Ask Us! We can help.”
A valuable feature allows people interested in a particular unit to email questions to the unit leaders. For instance, say a potential Scout parent wants to know, “What night does your den meet?”

The parent would click on the “For More Information” link. The site will open up a “blind” email window (the sender never sees the actual email address). He or she types the question and presses Enter. The leader receives the question and can respond.

BeAScout.org keeps a record of the question and the person requesting the information and whether or not they receive a response. Plus, unit leaders, district personnel, council staff, area, region, and national level staff can run reports to see the requests coming in and whether or not responses are being sent.

For more information, contact your district representative.

Unit Pin Management

1. Log in to your my. Scouting Tools account at https://my.scouting.org (There are links to help if you have forgotten your username or password).
2. From the Menu at the top left of the page, select Legacy Web Tools and then BeAScout (contact BSA Member Care Center for additional assistance, 972-580-2489, 7 – 7 Central time).
3. The Unit Pin Management tools should open and it will show you both IF and HOW the unit is currently displayed on BeAScout.org.
4. If you want your unit to be visible to prospective members, your unit pin must be set to ACTIVE.
5. In order to enter current information specific to your unit, select Unit mode, and you will be able to populate the rest of the fields with your unit’s information.
6. You can select a point of contact, you can add a unit website, meeting address and custom unit description.
7. Click SAVE when you are done.
Welcome to Service Hours Reporting
The Greater Wyoming - Longs Peak Council goal is 8-10 hours per year per scout. 

Please log you service hours:
A leader in a pack troop or crew can log the service hours at www.my.scouting.org
1. You will need you unit ID number (if you do not know the unit ID call any of three service centers or you district executive to get yours)
2. Under my.scouting.org menu click on legacy tools.
3. Create an account and password if the unit doesn’t have one already.
4. If the unit keeps track of service hours in Scoutbook, someone in the unit still needs to go to My. Scouting and enter the service hours.

Areas containing instructions on service activities and logs include:
How Do I Record a Unit Activity Using Internet Advancement
Recording Activities in Internet Advancement and Scoutbook
As a Parent, Youth or Unit Leader, How Do I Run Reports For A Youth?
And other resources contained in the Scoutbook Knowledge Base.
For Scoutbook itself as an item in the planning guide, we may want to provide a "jump off point" with references similar to the web page found at: https://www.vccbsa.org/scoutbook.

A service project is a special Good Turn that puts Scout spirit into action. Some Good Turns are big—saving a life, helping out after floods or other disasters, recycling community trash, working on conservation projects. But Good Turns are often small, thoughtful acts—helping a child cross a busy street, going to the store for an elderly neighbor, cutting back brush that is blocking a sign, doing something special for a brother or sister, or welcoming a new student to your school. Anyone can get involved in a Good Turn. If you would like to participate in a service project to benefit your community, contact your local Scouting office.

New Users Click Here

Username:
Password:
Forgot your password?

Scoutbook
Is the BSA’s online unit management tool and helps Scouts, parents and leaders track advancement and milestone achievements along the Scouting trail.

As of January 1, 2019, Scoutbook subscriptions are free to all scouting units.

Are you a Scout or a Parent of a scout? Try out the Scouting Mobile App for Individual Advancement tracking. This free app is available for both iPhone and Android.
Membership, Advancement & Training

I have already filled out an application with my younger Scout’s Pack. Why do I need to fill out another application to join my older Scout’s Troop?
An application is required for each position that an individual holds, regardless of other registrations. The paperwork shows the individual’s intent to join the unit, along with the unit, Council, and Chartered Organization’s approval of the individual serving as an adult leader.

I am currently a registered Merit Badge Counselor, and would like to add more merit badges. What paperwork do I need to complete?
If a current application is on file for your position as a Merit Badge Counselor, you simply need to fill out the Merit Badge Counselor application, listing all additional merit badges there.

I am changing positions within my Scout’s Unit, how do I notify the Council of the change?
Simply fill out an adult application, with the required signatures at the bottom, indicating your change of position, and the unit, Council, and Chartered Organization’s approval of your change of position.

The Council’s records of my child’s advancement does not match our records. How do I correct this?
Since the Council’s records are submitted to the National Council for Eagle Rank approval, it is crucial that our records match yours exactly.
- To correct merit badges provide a Council Service Center with a new Advancement Report filled out and signed for the missing or incorrect information.
- To correct ranks either provide a Council Service Center with a copy of the youth’s book signed and dated by the unit leader for the particular rank that is missing or incorrect, or have a new Advancement report filled out and signed for the missing or incorrect information.

I was signed up with my child’s unit as a Scout Parent last year and am changing my position to a Committee Member. Why am I being asked to fill out an application?
The position of Scout Parent is not a paid registered position, therefore we require an adult application to be completed and submitted for any other position with the appropriate fees. We do not require applications for a Scout Parent, nor do we require registration fees, and therefore, are not running Criminal Background Checks or providing membership cards for these individuals, which are standard procedures for all other adult positions.

Our Troop would like to have two Committee Co-Chairs. Is this possible?
No. All units are only allowed to have one Executive Officer, one Charter Organization Representative, one Unit Leader, and one Committee Chair.
Welcome to exciting program of Cub Scouts!

The what, why, and when along with what’s in it for you!  [www.scouting.org/cubscouts](http://www.scouting.org/cubscouts).

Cub Scouts has a successful method of delivering the existing Cub Scout program that is handbook-based and focuses on den activities leading to youth advancement and higher retention. Listed below are frequently asked questions:

The program is supported by the leader resource called the Den & Pack Meeting Resource Guide. This resource contains all the information a Den Leader or Cubmaster needs to deliver the planned program. Check out the Sample Meeting Resource Guide at [www.scouting.org/cubscouts](http://www.scouting.org/cubscouts).

**Increased retention-more youth served**

**Planned path to advancement**

**Increased Den Leader confidence and satisfaction**

**What’s in it for me?**

**Cub Scouts**
- Den meetings are more organized with more time for fun.
- More badges, awards, arrow points, belt loops and pins are earned.

**Den Leaders**
- Planning and execution are simplified, saving leaders’ time.
- Den meetings are more fun and easier to run.
- Scouts are happier

**Cubmasters**
- The pack operates more effectively-all dens follow the same plan.
- More opportunities for recognition and parental involvement.

**What are we talking about?**
- A method of delivering the existing Cub Scout program that is handbook-based and focuses on den activities leading to youth advancement and retention.
- The delivery method focuses on Den Leaders, meeting plans, and training to conduct highly effective den and pack meetings.
- Advancement occurs in the den as a natural part of the planned program.

**Why are emphasizing using these valuable resources?**
- A 20-percentage point increase in retention is expected!
- There is the potential to retain an additional 350,000 Cub Scouts!
- Increased Den Leader confidence and satisfaction will result.

[www.scouting.org/cubscouts](http://www.scouting.org/cubscouts)

### Three Steps to Becoming a Trained Leader

**STEP ONE: SET UP A MY.SCOUTING ACCOUNT:** Visit [My.Scouting](http://My.Scouting) and create an account. Once you have an account you can access online training.

**STEP TWO: TAKE YOUTH PROTECTION TRAINING:** The Boy Scouts of America places the greatest importance on creating the most secure environment possible for our youth members. [BSA Youth Protection](http://www.scouting.org/cubscouts)

**STEP THREE: POSITION SPECIFIC TRAINING:** The BSA Learning Center is at [My.Scouting](http://www.scouting.org/cubscouts). Select your position and a learning plan will be created for you. The plan includes modules that are designed to allow you to complete them at your own pace.
## Cub Master & Assistant Cub Master

**Before 1st Meeting**
- SC0_225: The Cubmaster
- SC0_226: Leading Pack Meetings
- SC0_210: How dens & packs work
- SC0_208: Effective Leadership

**Total Time: 33 Min**

### First 30 Days
- SC0_200: Cub Scouting Purposes
- SC0_202: Cub Scouting Ideals
- SC0_204: The Methods of Cub Scouting
- SC0_214: Cub Scout Advancement
- SC0_216: Advancement Recognition & Recording
- SC0_219: The Pack Committee
- SC0_205: Working with Parents & Families
- SC0_218: Selecting Leaders
- SC0_217: Core Resources for Leaders

**Total Time: 1 Hour 14 Min**

### Position Trained
- SC0_222: Nine Elements of Effective Planning
- SC0_227: Annual Program Planning Monthly
- SC0_223: Planning
- SC0_201: Year Round Fun
- SC0_224: Working with Boys - Overview
- SC0_230: Den Chief Roles & Responsibilities
- SC0_228: Pack Funding
- SC0_211: Cub Scout Uniform
- SC0_213: Cub Scout Insignia
- SC0_212: Leader Uniform
- SC0_216: Other Awards Cub Scouts Can Earn
- SC0_227: Annual Program Planning
- SC0_201: Year Round Fun
- SC0_221: Youth Leadership Positions
- SC0_230: Den Chief Roles & Responsibilities
- SC0_208: Supplemental Leader Resources
- SC0_220: Scouting's Organizational Structure
- SC0_215: Other Awards Cub Scouts Can Earn
- SC0_800: Hazardous Weather Training

**Total Time: 2 Hour 15 Min**

## Den Leader & Assistant Den Leader

**Before 1st Meeting**
- SC0_202: Cub Scouting Purposes
- SC0_214: Cub Scout Advancement
- SC0_208: Leading Den Meetings
- SC0_203: Den Discipline

**Total Time: 45 Min**

### First 30 Days
- SC0_200: Cub Scouting Purposes
- SC0_204: The Methods of Cub Scouting
- SC0_216: Advancement Recognition & Recording
- SC0_210: How dens & packs work
- SC0_209: Effective Leadership
- SC0_217: Core Resources for Leaders
- SC0_224: Working with Boys - Overview

**Total Time: 56 Min**

### Position Trained
- SC0_205: Working with Parents & Families
- SC0_211: Cub Scout Uniform
- SC0_213: Cub Scout Insignia
- SC0_212: Leader Uniform
- SC0_216: Other Awards Cub Scouts Can Earn
- SC0_227: Annual Program Planning
- SC0_201: Year Round Fun
- SC0_221: Youth Leadership Positions
- SC0_230: Den Chief Roles & Responsibilities
- SC0_208: Supplemental Leader Resources
- SC0_220: Scouting's Organizational Structure
- SC0_800: Hazardous Weather Training

**Total Time: 1 Hour 54 Min**

## Committee Chair & Pack Committee

**Before 1st Meeting**
- SC0_219: The Pack Committee
- SC0_210: How dens & packs work
- SC0_200: Cub Scouting Purposes
- SC0_204: The Methods of Cub Scouting
- SC0_202: Cub Scouting Ideals

**Total Time: 52 Min**

### First 30 Days
- SC0_222: Nine Elements of Effective Planning
- SC0_227: Annual Program Planning
- SC0_223: Monthly Planning
- SC0_229: Building the Pack's Budget
- SC0_228: Pack Funding
- SC0_225: The Cubmaster
- SC0_218: Selecting Leaders
- SC0_209: Effective Leadership

**Total Time: 1 Hour 4 Min**

### Position Trained
- SC0_214: Cub Scout Advancement
- SC0_216: Advancement Recognition & Recording
- SC0_215: Other Awards Cub Scouts Can Earn
- SC0_201: Year Round Fun
- SC0_224: Working with Boys - Overview
- SC0_205: Working with Parents & Families
- SC0_217: Core Resources for Leaders
- SC0_206: Supplemental Leader Resources
- SC0_220: Scouting's Organizational Structure
- SC0_530: Journey to Excellence

**Total Time: 1 Hour 25 Min**
# SCOUTS BSA

## POSITION TRAINED REQUIREMENTS

### SCOUTMASTER & ASSISTANT SCOUTMASTER

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Time</th>
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<tr>
<td>SC0_400 Scouting Organization for Boy Scouting</td>
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<tr>
<td>SC0_401 Role of the Unit Key 3 for Boy Scouting</td>
<td>6:44</td>
</tr>
<tr>
<td>SC0_402 Arms &amp; Methods of Scouting</td>
<td>7:41</td>
</tr>
<tr>
<td>SC0_403 Ideals &amp; Beliefs of Boy Scouting</td>
<td>8:29</td>
</tr>
<tr>
<td>SC0_404 Scoutmaster &amp; Patrol Leaders</td>
<td>12:10</td>
</tr>
<tr>
<td>SC0_411 Troop Meetings for Boy Scouting</td>
<td>13:28</td>
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</tbody>
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**Total Time:** 1 HOUR 1 MIN

### FIRST 30 DAYS

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>SC0_410 Patrol Leaders Council Meeting</td>
<td>11:29</td>
</tr>
<tr>
<td>SC0_405 Patrol Method for Boy Scouting</td>
<td>7:59</td>
</tr>
<tr>
<td>SC0_406 Outdoor Programs for Boy Scouting</td>
<td>9:02</td>
</tr>
<tr>
<td>SC0_407 Advancement for Boy Scouting</td>
<td>9:46</td>
</tr>
<tr>
<td>SC0_412 Troop Committee for Boy Scouting</td>
<td>13:09</td>
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<tr>
<td>SC0_413 Troop Committee Meetings</td>
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**Total Time:** 57 MIN

### POSITION TRAINED

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<tbody>
<tr>
<td>SC0_408 Uniforms for Boy Scouting</td>
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<tr>
<td>SC0_409 Leader Uniforms for Boy Scouting</td>
<td>6:17</td>
</tr>
<tr>
<td>SC0_414 Annual Planning for Boy Scouting</td>
<td>14:52</td>
</tr>
<tr>
<td>SC0_415 Intro to Merit Badges for Boy Scouting</td>
<td>11:36</td>
</tr>
<tr>
<td>SC0_418 Outdoor Ethics for Boy Scouting</td>
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<tr>
<td>SC0_800 Hazardous Weather Training</td>
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**Total Time:** 1 HOUR 12 MIN

### MERIT BADGE COUNSELORS

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<tbody>
<tr>
<td>SC0_402 Arms &amp; Methods of Scouting</td>
<td>7:41</td>
</tr>
<tr>
<td>SC0_403 Ideals &amp; Beliefs of Boy Scouting</td>
<td>8:29</td>
</tr>
<tr>
<td>SC0_406 Merit Badge Counselors for Boy Scouting</td>
<td>9:46</td>
</tr>
<tr>
<td>SC0_415 Intro to Merit Badges for Boy Scouting</td>
<td>11:36</td>
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<tr>
<td>SC0_417 Merit Badge Counselors Sign Up</td>
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**Total Time:** 43 MIN

### TROOP/TEAM COMMITTEE CHAIR & COMMITTEE

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<tr>
<td>SC0_400 Scouting Organization for Boy Scouting</td>
<td>12:20</td>
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<tr>
<td>SC0_401 Role of the Unit Key 3 for Boy Scouting</td>
<td>6:44</td>
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<tr>
<td>SC0_402 Arms &amp; Methods of Scouting</td>
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<tr>
<td>SC0_403 Ideals &amp; Beliefs of Boy Scouting</td>
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<tr>
<td>SC0_404 Scoutmaster &amp; Patrol Leaders</td>
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**Total Time:** 47 MIN

### FIRST 30 DAYS

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**Total Time:** 52 MIN

### POSITION TRAINED

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<td>SC0_406 Outdoor Programs for Boy Scouting</td>
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<tr>
<td>SC0_414 Annual Planning for Boy Scouting</td>
<td>14:52</td>
</tr>
<tr>
<td>SC0_415 Intro to Merit Badges for Boy Scouting</td>
<td>11:36</td>
</tr>
<tr>
<td>SC0_530 Journey to Excellence</td>
<td>12:48</td>
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**Total Time:** 1 HOUR 2 MIN

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**CLASSROOM CAPTION:**

The online training plans listed above are also available in a classroom format:

- Scoutmaster & Assistant Scoutmaster: S24 Scoutmaster Specific Training
- Merit Badge Counselor: D76 Merit Badge Counselor Orientation Training
- Troop/Team Committee Chair & Committee: WS10 Troop Committee Challenge

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**Additional Note:**

SII-IAA training is also required for Scoutmaster and Assistant Scoutmasters to be classified as position trained.

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www.longpeakbsa.org AND www.wyoscouts.org
# Venturing Position Trained Requirements

## Crew Advisor & Associate Advisor

### Before 1st Meeting
- **SCD_101**: Getting Started
- **SCD_108**: Advising vs. Leading
- **SCD_109**: Positive Youth Development
  - **Total Time**: 31 min

### First 30 Days
- **SCD_102**: Officer Selection
- **SCD_103**: Crew Structure
- **SCD_107**: Event Planning
- **SCD_110**: Awards Program
- **SCD_111**: Officer Training
  - **Total Time**: 50 min

### Position Trained
- **SCD_104**: Membership Recruiting
- **SCD_105**: Fundraising & Budgeting
- **SCD_112**: Annual Program Planning
- **SCD_113**: Selecting Advisors
- **SCD_114**: Interacting with Young Adults
- **SCD_800**: Hazardous Weather Training
  - **Total Time**: 1 hour 27 min

## Committee Chair & Committee Member

### Before 1st Meeting
- **SCD_101**: Getting Started
- **SCD_103**: Crew Structure
- **SCD_108**: Advising vs. Leading
  - **Total Time**: 29 min

### First 30 Days
- **SCD_105**: Fundraising & Budgeting
- **SCD_107**: Event Planning
- **SCD_109**: Positive Youth Development
- **SCD_113**: Selecting Advisors
  - **Total Time**: 46 min

### Position Trained
- **SCD_102**: Officer Selection
- **SCD_104**: Membership Recruiting
- **SCD_110**: Awards Program
- **SCD_111**: Officer Training
- **SCD_112**: Annual Program Planning
- **SCD_114**: Interacting with Young Adults
- **SCD_530**: Journey to Excellence
  - **Total Time**: 1 hour 14 min

## Board of Review

### Before 1st Meeting
- **SCD_101**: Getting Started
- **SCD_106**: Board of Review
  - **Total Time**: 26 min

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**Classroom Option**
The online training plans listed above are also available in a classroom format:
- Crew Advisor & Associate Crew Advisor: P21 Venturing Leader Specific Training
- Crew Committee Chair & Crew Committee Member: W312 Crew Committee Specific Training
# EXPLORING POSITION TRAINED REQUIREMENTS

## ADVISOR & ASSOCIATE ADVISOR

### BEFORE 1ST MEETING
- **SCD_311**: Open House for Exploring 10:44
- **SCD_305**: Parts of a Meeting for Exploring 4:20
- **SCD_309**: Safety Tips for Exploring 13:29
- **SCD_301**: Structure of an Exploring Program 11:56
- **SCD_302**: What is Exploring? 10:03
- **SCD_316**: Activity Planning for Exploring 9:26
- **SCD_311**: Annual Program Planning for Exploring 11:01

**Total Time: 1 Hour 11 Min**

### FIRST 30 DAYS
- **SCD_310**: Developing SOPs & Bylaws for Exploring 5:20
- **SCD_313**: Youth Officer Elections for Exploring 7:36
- **SCD_312**: Youth-Led Programs for Exploring 9:36

**Total Time: 23 Min**

### POSITION TRAINED
- **SCD_317**: Conducting an Officer Seminar for Exploring 5:55
- **SCD_307**: Methods of Exploring 5:55
- **SCD_530**: Hazardous Weather Training 3:00

**Total Time: 46 Min**

## POST/CLUB COMMITTEE CHAIR & COMMITTEE MEMBER

### BEFORE 1ST MEETING
- **SCD_308**: Registering & Renewing for Exploring 7:51
- **SCD_309**: Safety Tips for Exploring 13:29
- **SCD_314**: Open House for Exploring 10:44
- **SCD_311**: Annual Program Planning for Exploring 11:01
- **SCD_303**: Benefits of Exploring 9:21

**Total Time: 53 Min**

### FIRST 30 DAYS
- **SCD_310**: Developing SOPs & Bylaws for Exploring 5:20
- **SCD_306**: Marketing Your Exploring Program 13:50
- **SCD_312**: Youth-Led Programs for Exploring 9:36
- **SCD_316**: Activity Planning for Exploring 9:26

**Total Time: 39 Min**

### POSITION TRAINED
- **SCD_315**: Program Fundraising for Exploring 5:13
- **SCD_307**: Methods of Exploring 9:06
- **SCD_530**: Journey to Excellence 12:46

**Total Time: 27 Min**

## SERVICE TEAM MEMBER

### BEFORE 1ST MEETING
- **SCD_301**: Structure of an Exploring Program 11:56
- **SCD_302**: What is Exploring? 10:03
- **SCD_303**: Benefits of Exploring 9:21
- **SCD_305**: Parts of a Meeting for Exploring 4:20
- **SCD_318**: Service Team Orientation for Exploring 10:48

**Total Time: 47 Min**

### FIRST 30 DAYS
- **SCD_308**: Registering & Renewing for Exploring 7:51
- **SCD_309**: Safety Tips for Exploring 13:29
- **SCD_311**: Annual Program Planning for Exploring 11:01
- **SCD_314**: Open House for Exploring 10:44

**Total Time: 44 Min**

### POSITION TRAINED
- **SCD_307**: Methods of Exploring 9:06
- **SCD_310**: Developing SOPs & Bylaws for Exploring 5:20
- **SCD_306**: Marketing Your Exploring Program 13:50
- **SCD_315**: Program Fundraising for Exploring 5:13

**Total Time: 34 Min**
To Qualify

You may attend this training course if you:

• Are a currently registered Scouter in a Cub, Venturing, or Scouts BSA unit, or if you hold a district or council position.
• Have not previously completed all phases of a Wood Badge training course.
• Have completed youth protection training and basic leader training for your scouting position.
• Per BSA policy, will have a physical and BSA medical form to bring with you to be on file during course. (Form will be provided when you register.)

Objectives

As a result of attending Wood Badge, participants will be able to:

• View Scouting globally, as a family of interrelated, values-based programs that provide age-appropriate activities for youth.

• Recognize the contemporary leadership concepts utilized in corporate America and leading government organizations that are relevant to our values-based movement.

• Apply the skills learned from participation as a member of a successful, working team.

• Revitalize commitment by sharing in an overall inspirational experience that helps provide Scouting with the leadership it needs to accomplish its mission on an ongoing basis.

Visit our website:
https://longspeakbsa.org/volunteers/training/wood-badge/
Other Training Opportunities

**Sawyer Training**—This is a training for those who want to be certified to use chainsaws on Scout property or at Scouting activities. You must have this certification to operate a chainsaw at any Scouting function.

For more info—http://www.longspeakbsa.org/conservation/resources/sawyertraining.php

**Wilderness First Aid**
This is required for all backcountry adventures and for any National High Adventure Base. Currently offered at Ben Delatour Scout Ranch during the summer camp season. The training is held Tuesday-Wednesday and you must attend both days to complete the training. Registration is required one week prior to the class. Late registrations will be accepted based on availability. Check online for dates.

**Paddle Craft Safety**—BSA Paddle Craft Safety expands Safety Afloat training to include the skills, as well as the knowledge needed for a unit leader to confidently supervise most canoeing or kayaking excursions. Persons completing the training should be better able to assess their preparation to supervise paddle craft activities. The training is open to any registered adult leader, Scout, Venturer, or Explorer who is age 16 or older and can meet the pre-requisites. This is required for all units that rent Council canoes for canoe trips. Bring a sack lunch. There will be more information on the Council website—www.longspeakbsa.org

**College of Commissioner Science**
September. More information at http://www.longspeakbsa.org/training/commcollege/
Those who are currently commissioners and those who would like to learn more should attend.

**First Aid and CPR Training**
This is recommended for all trips and is required at all Longs Peak Council Camps.

http://www.longspeakbsa.org/training/firstaid/

First Aid, CPR/AED Limited to 24

**NRA Shooting Instructor Training**—NRA certification is required to use the shooting ranges at all Council Camp facilities.

Ben Delatour Scout Ranch
http://www.longspeakbsa.org/training/NRATraining

**National Youth Leadership Training**—NYLT is offered at Ben Delatour Scout Ranch. National Youth Leadership Training is an exciting, action-packed program which provides youth members with leadership skills and experience they can use both in and outside of Scouting: in their home troops, crews, churches, families, school, and other situations.

This course is for everyone 14 & older who teaches Leave No Trace to others. This is required training for a scout to hold the Leave No Trace Trainer junior leadership position in the Scouts troop.

www.longspeakbsa.org AND www.wyoscouts.org
Greater Wyoming - Longs Peak Council Scout Camps

Ben Delatour Scout Ranch is located at an elevation of 7,200 feet in the northern Rocky Mountains, at Red Feather Lakes, Colorado. The camp is 3,200 acres of beautifully forested grounds. Summer Camp is in operation from June through July. BDSR is home to three unique camping experiences:

Camp Jeffrey and Soaring Eagle have a Rocky Mountain Adventure waiting for you. Camp Jeffrey is a traditional family style dining hall and Soaring Eagle is the patrol cooking camp. Troops have the option of which style of dining they prefer. Camp Jeffrey/Soaring Eagle have an outstanding High Adventure program, traditional merit badge program, First Year Camper program. Camp Jeffrey/Soaring Eagle are home to 450 campers each week during the summer. There are numerous hiking trails, Rock Climbing, high and low challenge courses, old west horse program, rifle, shotgun, archery and sporting arrows.

Elkhorn High Adventure Base is home to a one of a kind backpacking program developed to meet the needs of your Troop. Elkhorn has the opportunity for both 7-day and 10-day treks. With 3,200 acres of camp property, surrounded by over one million acres of Forest Service, trek option are almost unlimited. All treks can be combined with Rock Climbing, COPE, Muzzleloader shooting, and 100-ft free rappel. 10-day treks will also get to participate in a whitewater rafting trip and overnight horseback ride.

Jack Nicol Cub Scout Family Camp is an adventure awaiting your Cub Scouts. Made up of an Old West Fort, Medieval Castle and Seaport with Lighthouse, there is sure to be fun for everyone. Camp Nicol Sessions are 2-night or 3-night depending on Cub Scout Rank. Programs are developed to be age appropriate for each rank and include BB Shooting, Archery, Games, Crafts, Conservation and Nature, Hiking and more. Camp Nicol also has a full schedule of Autumn Adventures - STEM Days, Field Sports Day, Fall Color Hikes, Tiger Cub Adventure Days, and Haunted Weekends.

Camp Laramie Peak is located at an elevation of over 7,000 feet near the base of Laramie Peak, northwest of Wheatland, Wyoming. The camp is over 300 acres of forest grounds. Summer camp is in operation from June through mid July. Troops participate in a traditional merit badge program and eat their meals in the historic Pugsley Dining Hall. Scouts may also participate in the Xtreme Scouting program including: BMX Biking, Zip Lines, Mountain Biking, Climbing, Mountain Boarding and ATV rider program certification and trail rides. 2020 will celebrate 100 years of Scouts camping at Camp Laramie Peak.

Camp Buffalo Bill Located in the incredible Wapiti Valley between the North Absaroka and Washakie Wilderness areas, Camp Buffalo Bill is just seven miles east of Yellowstone National Park provides a setting where beauty, wildlife and adventure abound. This was the playground for William “Buffalo Bill” Cody and now it’s ours. We are busy preparing the camp for your arrival.

For more details on Greater Wyoming—Longs Peak Council Summer Camp Opportunities go to: longspeakbsa.org/programs/camps-camping/ or campbuffalobill.com
Greater Wyoming - Longs Peak Council
Scout Camps
Year Round Camping

Greater Wyoming - Longs Peak Council has six properties available to Cub Scout Packs, Boy Scout Troops, and Venture Crews for weekend camping, day events and week-long adventures. Both Ben Delatour Scout Ranch and Camp Laramie Peak are available for use by units when they are not in use by summer camp operations.

**Chimney Park Scout Camp** began in 1950 at a time when the U.S. Forest Service exhibited a tremendous feeling of magnanimity towards America's youth, especially to those in Boy Scouting. This historic fifty year plus cooperative effort between the Longs Peak Council, BSA, and the Forest Service, USDA, annually provides camping and outdoor adventure activity opportunities to hundreds of Scouts and adult leaders. Chimney Park is located in Albany County, Wyoming between Woods Landing and Fox Park on Wyoming Highway 230. The property surrounds a lake which is open to fishing and canoeing. Baldwin Lodge is situate overlooking the lake. Baldwin Lodge can house up to 24 campers on mattress covered bunk beds and is heated by a wood fire. Tent sites exist on both the east and west side of the lake, and all sites have fire rings. Latrines are conveniently located on each side of the lake. Year round water is available at the well next to Baldwin Lodge.

**Camp Patiya** is a 30-acre camping and day use facility located seven miles west of Boulder, Colorado. Camp Patiya offers campsites, picnic areas, sheltered cooking sites, two cabins for indoor sleeping, training or meeting areas. Camp Patiya has both outhouses and flush toilets. Camp Patiya also has a large campfire ring with wood benches, axe yard, pioneering area, and marked Nature Trail. There is also access to the Walker Open Space through gates on both the west and south fences of the camp. Camp Patiya is the perfect setting for a Troop overnighter or Family Camp Adventure.

**Camp Jack** is an approximately 160 acre area located between Cheyenne and Laramie on Happy Jack Road. The camp is part of the Curt Gowdy State Park and its use is through a lease agreement between the Longs Peak Council and the State of Wyoming. Camp Jack has no facilities other than a latrine and campsites. Scout units that use Camp Jack are strongly encouraged to arrange a service project through Curt Gowdy State Park during their stay. Camp Jack is not approved for Cub Scout Camping. The Cheyenne Astronomical Society sets up their star gazing equipment one weekend in each summer month and invites Scout groups to camp and work on their astronomy merit badge. To participate you just need to make a reservation to camp at Camp Jack on one of those weekends.

All facility reservations for Greater Wyoming - Longs Peak Council Scout Camps can be made by downloading the Facility Reservation form at: camps.longspeakbsa.org/reservations camps.longspeakbsa.org
# June 2021

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<td><strong>STAFF WEEK - BDSR (Ben Delatour Scout Ranch)</strong></td>
<td><strong>STAFF WEEK - YHOA (Yellowstone High Adventure Outpost)</strong></td>
<td>Wilderness First Aid - CBB (Camp Buffalo Bill)</td>
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<td><strong>WEEK 1 - BDSR</strong></td>
<td><strong>Week 0 - YHOA (High Adventure only)</strong></td>
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[www.longpeakbsa.org AND www.wyoscouts.org](http://www.longpeakbsa.org)
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<td>Week 6 - YHOA</td>
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<tr>
<td><strong>Anglers' Basecamp Week 1 - CBB</strong></td>
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<td><strong>Anglers' Basecamp 2 - CBB</strong></td>
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<td><strong>Anglers' Basecamp 3 - CBB</strong></td>
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<td><strong>Angler's Basecamp 4 - CBB</strong></td>
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</table>
[COMMUNITY] Scouts Embarking on [project descriptor] to Benefit Community

For more than a century, Scouting has been serving communities. Now, Scouts across the nation are embarking on a Summer of Service to help our communities. Scouts in [community] are gearing up to [add one sentence on what the project is].

“Service comes in all shapes and sizes, and after the separation we’ve had in the past year [community] needs our help. [Unit] is proud to help our communities with [program]. Our [Number] of Scouts are giving back to [benefitting organization/ neighborhood] because [insert feeling/ the why].” Said [Spokesperson].

[Insert additional details on local project]

“I’m really happy to get to help my community and do what I can to make [community] a better place. [Insert reflection on project]. I’ve been a Scout for [Number] years and my [unit type] find ways to give back each year. [Include if true]

[Insert quote from partnering or benefiting organization]

This is one of many projects Scouts across the country are embarking on as part of the Summer of Service, a national initiative to give back to our communities. Service is an integral element of Scouting and comes in many forms, from public health drives to food drives and neighborhood beautification. A special focus is being placed on:

1. **Health and wellness** including learning and teaching CPR, organizing neighborhood blood drives, making and donating face coverings.
2. **The environment** including taking a trash bag and gloves on walks to pick up trash, building bird houses, planting a rooftop garden and committing to using fewer plastic bags.
3. **Neighbors in need** including doing a chore for someone who cannot do it themselves, collecting school supplies for children in need, organizing a food drive for the food insecure or donating face coverings and hand sanitizer to homeless shelters in your area.
4. **Our communities** including writing “thank you” notes to service members; first responders; or healthcare workers, take treats to a local fire station, or volunteer at a community center.

Scouts give back to their communities every day in ways big and small, Summer of Service amplifies that with the #SummerOfService and submissions to [https://www.scouting.org/summerofservice/](https://www.scouting.org/summerofservice/). If this sounds fun, sign up for Scouting today! Visit BeAScout.org to find a Scouting unit near you.

###

**About the Greater Wyoming – Longs Peak Council, Boy Scouts of America:** serves almost 6,000 young men and women in northern Colorado, Wyoming and western Nebraska. To learn more about the Greater Wyoming - Longs Peak Council or to join Scouting: [wyoscouts.org](http://wyoscouts.org) or [www.longspeakbsa.org](http://www.longspeakbsa.org)

**About the Boy Scouts of America**
The Boy Scouts of America provides the nation’s foremost youth program of character development and values based leadership training, which helps young people be “Prepared. For Life.” For more information on the Boy Scouts of America, please visit [www.Scouting.org](http://www.Scouting.org).
## Calendar Planning

The following is a GUIDELINE of when activities would most likely occur during the year. It is advised that you visit the Greater Wyoming Council AND the Longs Peak Council website and your district website to verify all events and activities. To find your district, the council map is located on Page 38 of this guide.

<table>
<thead>
<tr>
<th>1st or 2nd Week of each month:</th>
<th>Roundtable: monthly training event for Committee members, Scoutmasters, Cubmasters, Den Leaders and all assistants. These meetings are a vital source of information as to what is upcoming in your area and provide up to date key information. Units are advised to have at least one representative at every Roundtable.</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd and 4th Week of each month:</td>
<td>Trainings: ALL volunteers MUST go online and complete the Youth Protection Training. Along with this training districts will hold training sessions for volunteers. You are encouraged to attend any of the trainings in ANY district if it fits your schedule. Scouts with a trained Leader have a better program experience. Visiting <a href="http://www.longspeakbsa.org">www.longspeakbsa.org</a> you can click on the calendar and designate TRAININGS only and get an up to date list of all trainings being offered in the Council throughout the year.</td>
</tr>
</tbody>
</table>
| January                        | ❑ Roundtable  
❑ Bighorn District Merit Badge University  
❑ Order of the Arrow LEC Meeting and Winter Festival  
❑ Council Annual Meeting and Volunteer Recognition Event  
❑ Klondike Derbies at the end of the month  
❑ Investment in Character & Leadership presentation in units  
❑ Cub Klondike (Wapiti District) |
| February                       | ❑ Roundtable  
❑ Klondike Derbies  
❑ Scout Sunday; Scout Sabbath; BSA Anniversary  
❑ District Awards Dinners  
❑ Cub Scout Blue and Gold Dinners  
❑ Investment in Character & Leadership Presentations in Units  
❑ Camp Card Kickoff  |
| March                          | ❑ Roundtable  
❑ Camp Card Sales Begin  
❑ Order of the Arrow LEC Meeting & LED  
❑ District Pinewood Derby Races  
❑ Golden Plains District Merit Badge University  
❑ Wapiti District Merit Badge University  
❑ Ben Delatour Scout Camp Work Weekend  
❑ Frontier Merit Badge University  
❑ Boulder Dinner Community Fundraiser |
The following is a GUIDELINE of when activities would most likely occur during the year. It is advised that you visit the Longs Peak Council website and your district website to verify all events and activities. To find your district, the council map is located on Page 38 of this guide.

<table>
<thead>
<tr>
<th>April</th>
<th>Roundtable</th>
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<tbody>
<tr>
<td></td>
<td>BDSR Work Weekends continue</td>
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<tr>
<td></td>
<td>Merit Badge Universities continue</td>
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<tr>
<td></td>
<td>Camp Card Fundraiser Continues</td>
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<tr>
<td></td>
<td>District Spring Camporees occur</td>
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<td></td>
<td>Wapiti District Spring Camporee</td>
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</table>

<table>
<thead>
<tr>
<th>May</th>
<th>Roundtable</th>
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<tbody>
<tr>
<td></td>
<td>Program Kickoffs</td>
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<tr>
<td></td>
<td>Spring Camporees</td>
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<tr>
<td></td>
<td>Order of the Arrow Service Weekends</td>
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<tr>
<td></td>
<td>Mother’s Day</td>
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<td></td>
<td>Cub Carnival/Pinewood Derby (Wapiti District)</td>
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<thead>
<tr>
<th>June</th>
<th>Roundtable in some districts</th>
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<tbody>
<tr>
<td></td>
<td>Day Camps</td>
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<td></td>
<td>Summer Camps</td>
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</table>

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<thead>
<tr>
<th>July</th>
<th>Independence Day/parades</th>
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<tbody>
<tr>
<td></td>
<td>Summer Camps</td>
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<tr>
<td></td>
<td>Popcorn Kickoffs</td>
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<tr>
<td></td>
<td>Membership Kickoffs</td>
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</table>

<table>
<thead>
<tr>
<th>August</th>
<th>Roundtable/Membership Recruitment Information</th>
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<tbody>
<tr>
<td></td>
<td>Wood Badge</td>
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<td></td>
<td>Fall Program Previews</td>
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<tr>
<td></td>
<td>Wapiti District Program Kickoff</td>
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<tr>
<td></td>
<td>District Popcorn Follow Up meetings</td>
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<td></td>
<td>Popcorn Orders due for pre-sales</td>
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<tr>
<td></td>
<td>School Begins - JOIN SCOUTING WEEKS BEGIN</td>
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<td></td>
<td>36</td>
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</tbody>
</table>
The following is a GUIDELINE of when activities would most likely occur during the year. It is advised that you visit the Longs Peak Council website and your district website to verify all events and activities. To find your district, the council map is located on Page 38 of this guide.

<table>
<thead>
<tr>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
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<tbody>
<tr>
<td>☑ Roundtable</td>
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<tr>
<td>JOIN SCOUTING RECRUITMENT CONTINUES</td>
<td>Tiger Days at Camp Nicol</td>
<td>Program Pickup</td>
<td>Charters DUE</td>
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<tr>
<td>Popcorn Sale Begins - check calendar for pickup dates</td>
<td>Fall Camporees</td>
<td>Scout Showcases for Webelos</td>
<td>Popcorn Money Due</td>
</tr>
<tr>
<td>Service Weekends at Camps</td>
<td>Popcorn Sale Ends</td>
<td>Council Scouting For Food Service Project</td>
<td>Colorado Gives Day</td>
</tr>
<tr>
<td>Cub Scout Fall Color Hikes</td>
<td>Recharter Material Distributed (due December)</td>
<td>Thanksgiving</td>
<td>Council Investment in Character Kickoff</td>
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<tr>
<td>College of Commissioner Science</td>
<td>FOS Material Distribution</td>
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<td>Christmas</td>
</tr>
<tr>
<td>Fall Camporees</td>
<td>Fall Camporees</td>
<td>Scout Showcases for Webelos</td>
<td>Popcorn Money Due</td>
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<tr>
<td>Wapiti District Fall Rendezvous</td>
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<td>Council Scouting For Food Service Project</td>
<td>Colorado Gives Day</td>
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<td></td>
<td></td>
<td>Thanksgiving</td>
<td>Council Investment in Character Kickoff</td>
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<td></td>
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<td>Christmas</td>
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</tbody>
</table>

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Who to Contact?

When the time comes that you need additional support, use this contact list to quickly find support. If you are not sure which district you are in, please call your local Council Service Center.

<table>
<thead>
<tr>
<th>Executive Contacts</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEO/Scout Executive</td>
<td>John Coleman, Jr.</td>
<td>(970)584-2222</td>
<td><a href="mailto:john.coleman@scouting.org">john.coleman@scouting.org</a></td>
</tr>
<tr>
<td>Director of Field Service</td>
<td>Luz Guidry*</td>
<td>(970)584-2207</td>
<td><a href="mailto:luz.guidry@scouting.org">luz.guidry@scouting.org</a></td>
</tr>
<tr>
<td>Development Director</td>
<td>Dawn T-Baumgartner</td>
<td>(970)584-2203</td>
<td><a href="mailto:dawn.baumgartner@scouting.org">dawn.baumgartner@scouting.org</a></td>
</tr>
<tr>
<td>Development Director</td>
<td>Kelly Moll</td>
<td>(970)584-2211</td>
<td><a href="mailto:kelly.moll@scouting.org">kelly.moll@scouting.org</a></td>
</tr>
<tr>
<td>Development Director</td>
<td>Joshua Brown</td>
<td>(307) 234-7329</td>
<td><a href="mailto:joshua.brown@scouting.org">joshua.brown@scouting.org</a></td>
</tr>
<tr>
<td>Camping Director</td>
<td>Billy Riley</td>
<td>(970)584-2218</td>
<td><a href="mailto:billy.riley@scouting.org">billy.riley@scouting.org</a></td>
</tr>
<tr>
<td>Field Director</td>
<td>Michael Turner</td>
<td>(970)584-2221</td>
<td><a href="mailto:michael.turner@scouting.org">michael.turner@scouting.org</a></td>
</tr>
</tbody>
</table>

**Bighorn District**
District Director                | John Eastman                        | (970)584-2208 | john.eastman@scouting.org                  |

**Frontier**
District Director                | Carey Anson*                        | (307)258-8146 | carey.anson@scouting.org                   |

**Wapiti**
District Executive               | James Williamson                    | (970)584-2171 | james.williamson@scouting.org              |

**Golden Plains**
Field Director                   | Michael Turner                      | (970)584-2219 | michael.turner@scouting.org                |

**Greater Wyoming West**
District Executive               | Waverly Polak                       | (307)217-8718 | waverly.polak@scouting.org                 |

**Greater Wyoming East**
District Executive               | Waverly Polak                       | (307)217-8718 | waverly.polak@scouting.org                 |

**Tri-Trails**
Senior District Executive        | Bryan Davidson                      | (970)580-4738 | bryan.davidson@scouting.org                |

Please visit us at www.longspeakbsa.org for contact information for key district volunteers.

*Indicates team member speaks Spanish
**Support Staff**

**Farr Service Center - Greeley**
Jennifer Ball  Program Specialist  (970)584-2202  Jennifer.ball@scouting.org
Susan Miller  ICL Secretary  (970)584-2210  susan.miller@scouting.org
Dennisa Prince  Registrar  (970)584-2214  dennisa.prince@scouting.org
Jeanene Gage  Support  (970)584-2205  jeanne.gage@scouting.org
Debra Roth  Accountant/Office Manager  (970)584-2200  debra.roth@scouting.org

**Lockwood Service Center - Scottsbluff, NE**
VACANT  Store Manager  (970)584-2180

**Reichenberg Family Service Center - Louisville**
Regina Swanson  Admin. Assist.  (970)584-2173  regina.swanson@scouting.org

**Loveland Scout Store**
Kimberly Corzine  Manager  (970)617-2230  kimberly.corzine@scouting.org

**Doc Robertson Memorial Service Center - Casper**
Melissa Ellis  Trading Post Manger  (307)234-7329  melissa.ellis@scouting.org
Stacy Summerton  Registrar  (307)234-7329  stacysummerton@scouting.org

**Camp Ranger**
John Zumbro  Camp Ranger  (970)881-2144  john.zumbro@scouting.org
(970)584-2252

**Camp Information**
Ben Delatour Scout Ranch
2331 CR 68C
Red Feather Lakes, CO 80545
970-881-2144
FAX 970-881-2145

Jack Nicol Cub Scout Camp
2331 CR 68 C
Red Feather Lakes, CO 80545
970-881-2956

Chimney Park Scout Ranch – No phone service

Camp Laramie Peak
65 Forest Service Road, #633
Wheatland, WY 82201
307-322-3324 **SUMMER ONLY**

Camp Patiya (NO mail service)
7022 Flagstaff Road
Boulder, CO
303-442-2833

Camp Buffalo Bill
870 N. Fork Hwy.
Cody, WY 82414
307-587-5885

**Scout Support Office**
Loveland National Scout Store
5604 McWhinney Blvd.
Loveland, CO 80538
970-617-2230

Reichenberg Family Service Center -Louisville Scout Store
1075 South Boulder Road, Suite 100
Louisville, CO 80027
303-447-8511 FAX 303-447-0923
E-mail: Louisville@longspeakbsa.org

Lockwood Service Center—Scottsbluff Scout Store
10 S. Beltline Highway W
Scottsbluff, NE 69361
308-632-4179 FAX 308-632-4170
E-mail: lpcsrb@embargmail.com

Farr Service Center—Greeley
2215 23rd Avenue
Greeley, CO 80634-6632
970-330-6305 FAX – 970-515-5466
E-mail: Greeley@longspeakbsa.org

Doc Robertson Memorial Service Center - Casper
3939 Casper Mountain Road
Casper, WY 82601
E-mail: greaterwyoming.council@scouting.org
Welcome to the Greater Wyoming - Longs Peak Council
Greater Wyoming Council and Longs Peak Council merged May 1, 2021.

Watch for contest details to submit a NEW Council name. What will be our new name? What defines these two great councils? Maybe your submission will be chosen.

Join today! BeAScout.org

This planning guide brought to you through your ICL contributions

Updated 5/18/2021 DTB

*Verify all dates by visiting www.longspeakbsa.org

www.longspeakbsa.org AND www.wyoscouts.org