To: Longs Peak Council Scouters and Families  
From: Council Key 3  
Date: July 30, 2020  
Subject: LPC Office Updates Regarding Coronavirus (COVID-19)

The safety of our Scouts, volunteers, families, and employees is paramount in the Longs Peak Council (LPC). We support local government and community efforts to slow the spread of COVID-19. We have updated council operations in support of the Protecting Our Neighbors health order issued by the State of Colorado Governor Jared Polis, health orders by the State of Nebraska Governor Pete Ricketts and the State of Wyoming Governor Mark Gordon. As this is an evolving situation, information is subject to change.

Please know that we are monitoring developments regarding COVID-19 both locally and through the Centers for Disease Control and Prevention (CDC).

Council Budget: As we navigate through the Covid-19 pandemic, our council has experienced financial hardship because of lack of funding through our Investment in Character and Leadership programs, special event fundraising, spring product sale, and other council revenue sources. The council has asked the Professional staff to take a 5% reduction in pay and the full-time Support staff hours have been scaled back to 32 hours vs 40 hours per week. We hope that these are temporary measures, as we proactively address the council budget shortfall and will continue to look for cost cutting measures to assist us end the year with a balanced budget.

Scout Service Center hours adjusted:

The Farr Scout Service Center (Greeley) office hours have been modified to save money. Effective August 1, 2020 the Greeley office will be closed on Fridays. The Greeley office will open Monday through Thursday, 8:00 am – 5:00 pm.

We are open with 50% of our employees working at the Greeley SSC and have implemented social distancing protocols, installed a protective barrier for our Registrar, store clerks and customers, utilized a professional cleaning company to provide a deep cleaning, and we are asking our employees and customers to wear facial coverings when visiting any of our Scout Stores and Service Centers.

The Reichenberg Family Scout Service Center (Louisville Scout Store) will continue to operate with modified hours of Tuesday through Friday, 1:00 – 4:00 pm. **Thursday, July 30 only, we will be open 2:00 to 4:00 p.m. Contact Regina Swanson at Regina.Swanson@scouting.org to arrange a pick-up. Shipping is an option from the Louisville Store.

Lockwood Scout Service Center (Scottsbluff, NE) will open Monday through Thursday, 12:00 – 3:00 pm. Contact Bryan Davidson, at Bryan.Davidson@scouting.org to arrange to pick up merchandise by curbside pickup or to pull your rank advancement orders and have ready for you, upon arrival to the store.

National Scout Shop (Loveland)

The National Scout Shop in Loveland is open to our Scouting volunteers. They have modified hours of Tuesday – Saturday, 10:00 am – 5:00 pm. Please contact Isola in advance if you would like her to pull your rank advancement orders and have ready for you, upon arrival to the store. Isola can be reached by email at Joaquina.Sotomayor-Seurer@scouting.org or by phone at 970-617-2230.
All council camp properties opened up on May 8, 2020 and are available for units to utilize providing they follow the Covid-19 protocols implemented to keep our Scouts safe.

**COVID-19 Unit camping protocols click here.**

We will continue to share updates through email, social media and our council website as we adjust store hours or make any other major changes to our council operations.

Additional Scout Services:

1. If you have documents for processing (Youth Applications, Adult Applications, Eagle Applications, Advancement Reports) please email them to Dennisa.Prince@scouting.org

2. Any youth protection issues contact: John.Coleman@scouting.org

3. Any questions regarding the council “Popcorn” product sale: Dawn.Baumgartner@scouting.org

The LPC is here to support Scouting. Likewise, council governance will continue. While our professional staff is working remotely from home, email is the recommended form of contact with any questions. Contact information for administrative staff, district staff, and all other LPC staff is available from our council staff directory on the council website.

**Summer Camping Programs:**

**Camp Laramie Peak:**

Longs Peak Council keeps the safety of our Scouts, Scouting families and volunteers as the highest priority. Making the decision to open camp for the summer was a decision we didn’t take lightly.

We applied for an Exception with the Albany County Health Department and the Wyoming Governor’s office to host summer camp at Camp Laramie Peak and was approved.

We delivered a quality resident camp experience to **456 youth and 150 adult volunteers** as we celebrated the 100 Year Anniversary of Camp Laramie Peak this summer. A special thank you to Larry Grantham, Camp Director and TJ Lents, Program Director, and the entire CLP summer camp staff for an exceptional program, offered during this Covid-19 pandemic without any coronavirus cases being reported.

**Day Camps in a Box:**

Ahoy Mates! We offered a great summer adventure for our Cub Scouts by offering an expedition Beneath the Sea. We took all the fun and excitement of Cub Scout DAY CAMP and stuffed it into a box! Since we couldn’t meet in person for this adventure, your Cub Scout Day Camp Crew created an exciting, fun, and wonderful day camp activities that were delivered directly to **420 Cub Scouts this summer**, so
we could still have fun at DAY CAMP!

Each box included outdoor, STEM, craft, and Scout rank adventures specifically for each rank.

A special thank you to all of our Day Camp volunteers who assisted with assembling and distributing these kits to our youth.

**Keep Scouting Going!**

We strongly recommend that districts, units, and council committees comply with the state and local health orders and use technology to continue with as many of their normally scheduled meetings and events as possible. ZOOM is one FREE resource available for virtual meetings. The FREE option hosts up to 100 participants for up to 40 minutes.

[More information for COVID-19 protocols for unit meetings & activities here.](#)

Share your creative ideas on what you have done to Keep Scouting Going in your unit, so we can share with our Scouting community. We love to share ideas, such as how to conduct a virtual campout, with Scouting families and leaders. Please share your unique ideas to help other troops and packs Keep Scouting Going by providing information to your district staff whose emails are available in our council staff directory on the council website.

**Community Service Ideas!**

We have developed a list of community service ideas your youth and adult volunteers can deliver safely during these unprecedented times. Please visit our council website to visit this list.

We will continue to update you on relevant developments, and we appreciate your understanding of any necessary adjustments in the interest of health and safety.

---

Steve Olsen  
Council President

Ed Gosnell  
Council Commissioner

John L. Coleman, Jr  
Scout Executive/CEO