Three Rivers District - Eagle Project Guideline Process

Objective - To inform, educated, and enlighten Life Scouts, their parents, and Troop Committee members on the process of obtaining the Eagle Scout Rank as put forward from the National Boy Scouts of America.

Also-included the process for Eagle Scout Rank Application within Three Rivers District.

1. Service Project
   A. What is a Service-Project?
      > While a Life Scout plan, develop, and provide leadership to others in a Service Project that assists a school, religious institution or your community.

      > The service project must provide an opportunity for the Candidate to demonstrate the leadership skills you have learned in Scouting.

      > Work involving council property or other BSA activities is not acceptable. Projects for businesses, or be of a commercial nature or a fundraiser are unacceptable also.

   B. Signatures
      > Once you have met with the benefiting organization you get a verbal approval as well as a written plan of exactly what they want done. You then take that idea to your Scoutmaster and get their written approval. You then get written approval from your Unit Committee.

      > Once they have signed off on the plan of action (include drawings, pictures, etc.) then you must get written approval from the benefiting organization. At any time during this process plans may have to change to accommodate the project.

      > Now that everyone has signed off, then you need to get approval for your project from the District Advancement Chair.

      *Only after all signatures including the District Advancement Chair can you actually begin your project.*

      During all this time you need to keep a log of the hours spent getting approvals, planning, carrying out the project and writing up your project to the end.

   C. Working the Project
      > The unit should only facilitate the Project as needed and requested by the Candidate. The Scouts goal should be to plan the work and supervise their plan.

      > If changes have to be made or things had to change log them down in a notebook so you can note this on the final write up of your project. Take lots of pictures. Keep good records of all who worked, materials needed, donations made and by whom...in other words. Account for everything that took place while doing this project.
The Final Signatures

At the conclusion of the Project you must secure signatures and dates on the Project Workbook. It is also permissible to have a written letter from the benefiting organization stating their belief that the Candidate planned, developed, and carried out the Project.

The Final Report

You must now write out the final project including:

° What went right?
° What went wrong?
° What your corrected changes were from the original plan
° Who helped?
° How you received your materials and their cost.
° How you showed leadership while working the Project.

Congratulations!!! Your Project is Now Completed

2. Eagle Scout Application process:

A. Fill out the Eagle Scout Rank Application.
   Make sure your Merit Badges match what is in the Council records. Have your Unit advancement chair pull up your Merit Badge records to get these dates or the Council Registrar. Please allow a few days for them to send back to you.

B. The Candidate must write a statement (requirement #6) of your ambitions and life purpose and a listing of positions held in your religious institution, School, camp, community, or other organizations in which you demonstrated leadership skills. Include honors and awards received during this service.

C. Have a Scoutmasters Conference they then sign and date the application.

D. Have the Committee Chair sign and date the application.

E. Time to turn the Eagle Scout Rank Application in.
   Once the application has all the signatures and is filled out, turn in your Eagle Scout Rank Application, requirement #6, Scout Handbook and Eagle Scout Project Workbook to the Council Registrar.

F. The Council will then give the Eagle Scout Rank Application, requirement #6, Scout Handbook, and Eagle Scout Project Workbook to the District Advancement Chair.
   The Advancement Chair will then call the Eagle Board Chairman who will set the date and location for the Board of Review. The Board Chairman will then call you and let you know the date, time and location of your Eagle Board. You should notify your Unit Leader of your Eagle Board of Review. Your Scoutmaster will then present you to the Eagle Board.

You will be required to have the following items:

• Complete Scout Uniform - Scout Shirt, Merit Badge Sash, and neckerchief. Your uniform must be neat and the correct badges are in place.
• Someone to introduce you to the Eagle Board
After your Board of Review is complete, the Board Chairperson will take your Eagle Application to the Scout office. They will get the rest of the necessary signatures and send it onto the National Boy Scouts office. Allow four weeks for paper work to come back and now is the time to start planning your Eagle Court of Honor date and planning.

Congratulations Eagle Scout !!